

**Capital Area Human Services District Board Meeting
Monday, November 2, 2015**

Directors Present: Gary Spillman, Chair; Becky Katz, Vice Chair; Laverne Aguillard; Amy Betts; Christy Burnett; Kathy D’Albor; Denise Dugas; Gerri Hobdy; Gail Hurst; Vickie King; and Sandi Record

Directors Absent: Kay Andrews; Rev. Louis Askins; Dana Carpenter, PhD; Stephanie Manson; Kristen Saucier; and Barbara Wilson

CAHSD Executive Staff Member(s) Present: Jan Kasofsky, PhD, Executive Director, and Carol Nacoste, Deputy Director

TOPIC	RESPONSIBLE PERSON	DISCUSSION	FOLLOW-UP
Approval of the November Consent Agenda and Approval of the Minutes for October 5, 2015.	Mr. Spillman	Mr. Spillman called the meeting to order at approximately 3:00 p.m. A quorum was present. Gail Hurst made a motion to approve the November 2, 2015, Consent Agenda and the minutes of October 5, 2015. Becky Katz seconded the motion.	There were no objections and the motion passed.
Communication	Dr. Kasofsky	<ul style="list-style-type: none"> • MoJo & Heroin Prevention Campaign – Campaign posters were distributed to the Board members for distribution in their parishes. The campaign will also consist of radio spots and an interview. Billboards are placed strategically throughout EBR Parish. • National Dialogues - 11/8-11/15: The topic is "Preventing the Criminalization of Persons with Mental Illness: Solutions and a Call to Action". Board members are welcome to attend the conference. Dr. Kasofsky shared recent statistics collected by CAHSD that will be included in her presentation. Of the 688 people screened in the EBR Parish Jail, 28% of those screening positive for mental illness are open CAHSD clients. 75-85% have indicated that they need substance abuse/mental health treatment, known as co-occurring. Dr. Kasofsky will contact the EBR mayor’s office to share this information before presenting at the national meeting. • The next Collaborative Meeting is Dec 4th. Topics include: <ul style="list-style-type: none"> ➤ Senator Cassidy will talk about the bill he’s jointly authored on overhauling public mental health and how it’s funded. ➤ Dr. Catherine Lemieux, LSU, the evaluator of the CAHSD integration grant that looked at physical health parameters, will present the 3-year report. ➤ Dr. Kasofsky will give a brief presentation on her talk at the National Dialogues Conference. • CAHSD has offered the following Lunch-N-Learn sessions: <ul style="list-style-type: none"> ➤ Trauma & Recovery: approximately 56 attended at different clinic sites. ➤ PTSD: Total of 22 attended at the 3 different clinic sites. ➤ Hepatitis C: Presented by Office of Public Health, 13 attended. ➤ Anxiety: Total of 31 attended at the 3 clinics. ➤ Schizophrenia – Total of 15 attended at the 3 clinics. ➤ Grand total of participants to date: 137 • Red Ribbon Week 2015: October 23-30. 7 rallies were conducted in middle schools and approximately 1200 students were reached. T. Myles and Love-N-Pain (Ivan Toldson) 	

		facilitated the rallies. CBHS and CABH held pledge days. 156 people signed up to say that they wanted to be drug free or were drug free. Had total of 1356 contacts.	
CIT Training	Dr. Kasofsky	<ul style="list-style-type: none"> The 13th CIT class was held the week of October 12-16. A total of 36 law enforcement officers attended. Ascension Parish law officers attended for the first time in many years. Sheriff Wiley wants to have 185 Ascension officers trained. <ul style="list-style-type: none"> ➤ Ascension Parish Sheriff's Office - 2 ➤ Gonzales Police Department - 3 ➤ BRPD - 5 ➤ EBR Sheriff's Office -15 ➤ EBR Parish Prison - 2 ➤ LA Probation & Parole - 6 ➤ LSU - 2 ➤ Southern University - 1 	
Mental Health Association of Baton Rouge	Dr. Kasofsky	<ul style="list-style-type: none"> CAHSD is partnering with the Mental Health Association of Baton Rouge to educate the public on mental health issues. The Association has available Wilson Foundation money for doing public education and asked CAHSD to partner with them. They want to hear the voices of people who have experienced having and not having a MHERE when in crisis. There will be a listening session and they want to invite legislators to hear from people who have experienced what it's like when there isn't a place other than a jail to go. It would be good to say how important it is for this community to have a stabilization unit before the next session and election of a new governor. DHH Fiscal has supported CAHSD putting in for new money. CAHSD has done so every year since the closure of the MHERE but hasn't received the funding. 	
Wilson Foundation Grant Application- EBRPP & Re-entry	Dr. Kasofsky	<ul style="list-style-type: none"> CAHSD hired Emily Distefano to write the Wilson Foundation Grant. CAHSD will request funds to expand the services currently provided in the jail. The whole focus of the grant money is successful re-entry and addressing re-incarceration. CAHSD is ahead on these issues because of data collected on the work being done in the jail. Dr. Kasofsky is concerned the council money will either not continue or take too long to receive following approval. 	
Ascension Parish - Ongoing work with the Sheriff	Dr. Kasofsky	<ul style="list-style-type: none"> The Deputy Warden and Warden from Donaldsonville met with EBR Warden Grimes and Dr. Kasofsky at CAHSD to discuss what is being done in the EBR jail. They did a walk-thru at the Parish Prison. Sheriff Wiley would like to replicate this work in Donaldsonville and has asked CAHSD to help educate the Ascension deputies. They will need to provide the funds. There was discussion regarding staffing options at the Donaldsonville Jail. One problem identified is the inability to make referrals to the Ascension Parish Clinic for intensive outpatient treatment because treatment is not currently provided to people previously convicted of certain crimes.. 	
Proposal Development for Bayou Health	Dr. Kasofsky	<ul style="list-style-type: none"> The 5 Bayou Health Plans are taking over most of services provided by Magellan. Magellan is still keeping the coordinated system of care for high-risk youth. CAHSD met with Humana, a Bayou Health Plan. They encouraged CAHSD to apply for a wellness grant. Humana has a small amount of funds that need to be used before the end 	

		<p>of the year that can be used towards integration. CAHSD would like to receive the money and fund another peer to do wellness at CABH in conjunction with CAHSD nurses. Humana liked this idea and CAHSD submitted the application. CAHSD made the first cut – funding would be for two months.</p> <ul style="list-style-type: none"> • CAHSD is putting together a grant proposal for funding from the 5 Bayou Health Plans. This funding would possibly be used to develop a center of excellence for infant mental health. 	
Partnering with Health Standards on Recovery Empowerment Center (REC) License	Dr. Kasofsky	<ul style="list-style-type: none"> • CAHS was asked to join the Deputy of DHH, Health Standards, Patricia Calfee from BRAF, and the consultants to look at the license that would need to be created. The REC was designed with different components. Most of the components exist in a license but some are brand new, i.e. the Sobering Center. A Sobering Center or a brief residential program hasn't ever been licensed or funded for adults. • The staff from Health Standards, C. Nacoste and Dr. Kasofsky met at BRAF. The budget developed by C. Nacoste was provided to Health Standards with a listing of the specifics, down to the types of licenses that would be needed and the appropriate staffing to keep clients safe; they will take the information and designate or develop a license to cover the needs of a REC. 	
OCDD Additional Funding	Dr. Kasofsky	<ul style="list-style-type: none"> • OCDD had about \$500k additional money to allocate across the State to the different LGE's. CAHSD received a large chunk of the money because it has the biggest number of unmet needs. The funds are allocated for individual and family support. • C. Nacoste said that a cap is being put on Waiver slots. 	
Self-Generated Revenue (SGR) Report	C. Nacoste	<ul style="list-style-type: none"> • C. Nacoste stated that the SGR report is quite impressive. CAHSD is doing well with collections. We are one quarter into the year and ¼ way to meeting the annual collection goal. • CAHSD has a good billing team. They've had issues to overcome, i.e. staffing, software, training but has meshed as a team. They are doing a smooth job. • \$414,000 was collected in in October. The monthly collection goal of \$279,000 was exceeded. \$60K of the dollars received was money waiting to come in. • CAHSD was asked to do a scenario for a 2% (\$350K) state general funds budget decrease. 	
Board Membership Status	Dr. Kasofsky	<ul style="list-style-type: none"> • Board Membership Status: <ul style="list-style-type: none"> ➢ East Baton Rouge has been submitted to Gov. ➢ West Baton Rouge has been submitted to Gov. ➢ West Feliciana, Point Coupee, and East Feliciana are in process. 	Adapt the letter sent to the council to the mayors and ask them to submit names to the council.
Report from Chairman			
Board Policy Review by Direct Inspection/Board Business			
Board Policy Review	Mr. Spillman	<ul style="list-style-type: none"> • Board Policy Review by Direct Inspection/Board Business: <ul style="list-style-type: none"> ➢ Monitoring ED Performance Policy-The policy was reviewed and approved without recommendation for changes. Supporting documentation will be provided in the December/January package. Becky Katz made a motion to 	There were no objections and the motion passed.

		<p>accept the policy as written. Gail Hurst seconded the motion.</p> <ul style="list-style-type: none"> ➤ The Executive Director's Performance Evaluation Form was distributed to members. Completed forms are to be returned to K. Bray via email or fax. • Holiday Social Plan Development: Mr. Spillman made a recommendation to have the Holiday Social @ 4:30 p.m. at Superior Grill on Government Street following the December Board meeting. There were no objections and all agreed to meet for the Holiday Social following the meeting. Members will cover their own selections. 	
Policy Review	Christy Burnett	<p>Review of Policies: Global Governance Commitment</p> <ul style="list-style-type: none"> • C. Burnett stated that as long as CAHSD has a MOU signed by DHH - good to go with it and recommends no changes. Vickie King made a motion to accept the policy as written. Kathy D'Albor seconded the motion. (Action was not required on this policy as it is in Section II – Governance Process.) 	There were no objections and the motion passed.
Next Assignment	Mr. Spillman	<ul style="list-style-type: none"> • Next Assignment: Governance Style - Amy Betts 	
Community Participation		<ul style="list-style-type: none"> • There was no community participation. 	
Next Meeting	Mr. Spillman	The next Board meeting will be on Monday, December 7, 2015 at CAHSD at 3:00p.m. @ 4615 Government Street, Building 2, Baton Rouge, LA in Conference Room 200. The Holiday Social will follow immediately afterwards at Superior Grill on Government Street.	